

# PowerSchool Parent User Guide

Parents:

Please read this important information so you can access your students' PowerSchool information. Parents/guardians have the ability to create an account that will allow you to access all your students from a SINGLE SIGN-ON. You will also be able to create your own User Name and Password. **If you created your account last year, you will not need to create another one. Please see the second page if you have forgotten your username or password.**

Go to the PowerSchool login page:

<https://limestonewalters.powerschool.com/public>

click the PowerSchool link under the "For Parents" menu on the district website.

You will see the following screen:

1. Click the Create Account button
2. The screen below will appear:

or

Student Name	Access ID	Access Password	Relationship
1. Alex Toll	2664	....	Father, natural/adoptive
2.			-- Choose
3.			-- Choose
4.			-- Choose
5.			-- Choose
6.			-- Choose
7.			-- Choose

enter

This is where you will setup access to **ALL** your students.

- Enter an E-Mail address – Note: The e-mail address **MUST** be unique. If Parents/Guardians share the same e-mail address, you should only set up one parent access account.

- Desired User Name (No apostrophe's) – This can be any name you want and will remember.

- Password (No apostrophe's and must be at least six characters)

- Enter the Name of each Student to add to your account. (Given name or nicknames are allowed.)

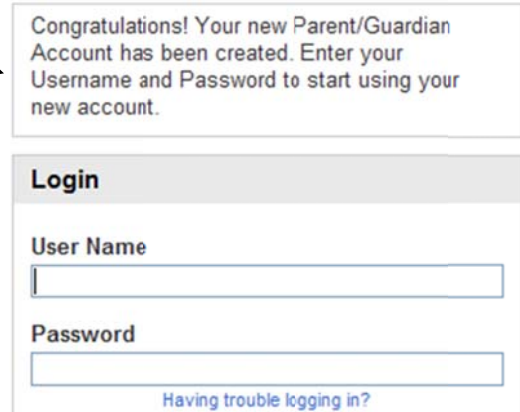
Enter the Access ID and Access Password for each student. **\*\*Access IDs and Access Passwords are the Confidential ID and Password located on the form letter handed out at Parent Information Night. \*\* Please note – this is case sensitive and must match the form letter exactly.**

- Select the relationship you are to the student. (For example, "Mother, natural/adoptive")

**NOTE:** Should you enter something incorrectly, when you hit Enter, the Edit checks will catch the error; but unfortunately, also blank out many of the fields you have entered. You must re-enter the information in it's entirety before the record is created.

3. Click Enter when you have completed this link to all of your students.

4. Assuming you are successful, you will receive this message.



Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

**Login**

User Name

Password

[Having trouble logging in?](#)

If Parent/Guardians share the same account, **ONLY ONE** Parent/Guardian may access the account at a time.

After successfully logging in, you will see a series of tabs under the PowerSchool logo listing your student family members.



- Select the appropriate name to change the page to that student's information.



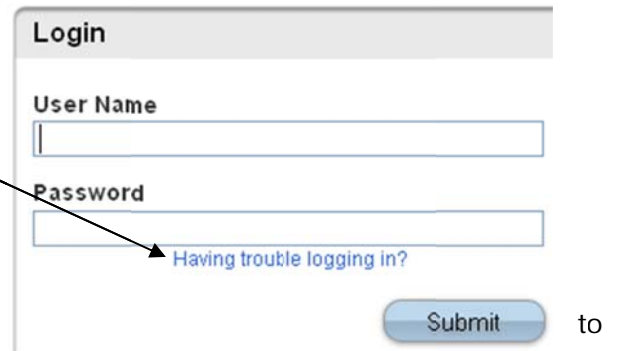
## What if you forget your login information?

On the login page click on "Having trouble logging in?"

### If you forgot your Password:

- Fill in your User Name
- Fill in your E-Mail Address
- Hit Enter

The system will authenticate your information and send you a Security Token with instructions on how to re-set your Password the E-Mail address listed.



**Login**

User Name

Password

[Having trouble logging in?](#)

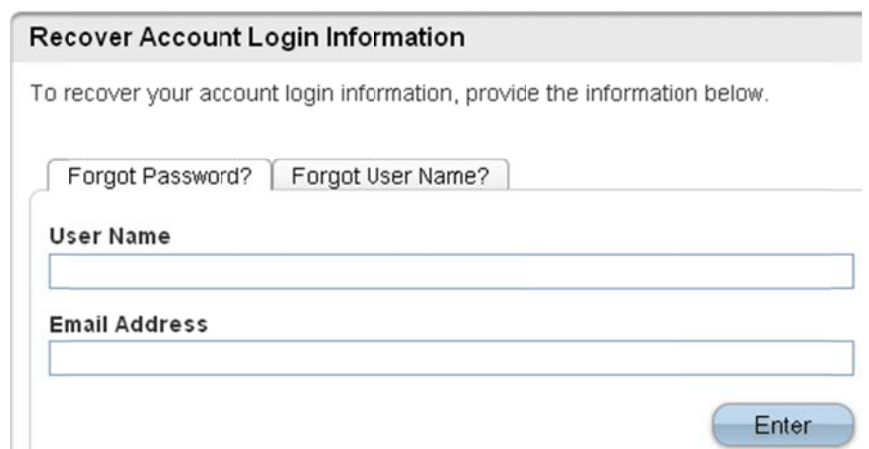
to

**It is important to note that the Security Token sent is only good for 30 minutes. If the Parent/Guardian fails to re-set the Password in that allotted time, you will need to repeat the process.**

### If you forgot your User Name:

- Click on the Forgot User Name tab
- Enter your E-Mail Address
- Hit Enter

The system will authenticate your information and send you an E-Mail listing your User Name.



**Recover Account Login Information**

To recover your account login information, provide the information below.

User Name

Email Address

Once you have created your account, you may **add more students to your account**. Log in to your account and click on Account Preferences at the top right. Then click on the Students tab, then on the "Add +" button. Enter the information requested and click Submit.